Digital Citizenship and Acceptable Usage Agreement – Senior School

Digital citizenship is a key facet of being truly World Ready. It addresses the appropriate use of technology and the impacts of its use. A digital citizen is a person who obeys the legal rules about using digital technologies, and acts with respect and care for themselves, others and property. And in return, they expect the same respect to be shown to them.

A good understanding and application of digital citizenship principles is critical in any environment where you bring your own device (BYOD). You own your device so are responsible for how you use it and conduct yourself in the digital world.

This agreement relates to your behaviour and actions at School and beyond. Be mindful that your online interactions are most often an extension of School relationships and learning.

We want all students to be constantly mindful of how the world will see you through your digital footprint and actions.

In general, we are not listing rules; instead this agreement focuses on a set of behaviours and expectations. We want to help you understand your rights and responsibilities. For this reason, we’ll discuss this in class with all students and expect you to discuss it with your parents before you sign it with them.

The agreement is across our three key strands: Life, Learning and Leading.

**Life - caring for the academic, social and emotional well-being of each student**

I agree:

- that Information Communication Technology (ICT) can support and enhance my learning (Note: It will not always be appropriate or necessary to use technology in the classroom. Often other tools will be much more useful, such as discussion, writing, speaking, listening, collaborating, drawing, performing and reading).
- to switch my device off and keep it out of sight in times that are set aside for face to face interaction and physical play or sport, such as lunchtime and recess.
- to not use ICT to bully, flame, harass, stalk, demean or hurt others. I will not visit websites that are degrading, pornographic or racist.
- to demonstrate care for and support of the ICT property and resources that belong to me, other people, and the School. I will report faults and support others where I can.
- to protect the privacy, confidentiality and dignity of individuals by not disclosing, using, distributing or publishing information about them in any way that may cause them harm.
- to not use the identity, private spaces or areas, accounts, passwords or confidential details that belong to other people.

**Learning – creating opportunities for students to achieve their maximum potential**

I will:

- be ready to learn by completely charging my device overnight and bringing my device to every lesson.
- ensure that the use of ICT and mobile devices at School is related to supporting, extending and serving genuine curriculum and education-related learning activities.
- recognise and accept the authority and responsibility of staff to direct, permit, monitor, restrict and authorise the use of ICT at School and act accordingly.
- access the internet only through the School’s internet connection which is filtered and monitored. I understand direct access through other means such as 3G/4G or wireless hotspots is not allowed.
- increase and enhance my ICT expertise and skills to support and enhance the work of the School and other students, rather than engaging in destructive activities such as hacking, uploaded viruses, damaging
infrastructure, distributing spam or deleting the work of others.

- not allow ICT-related distractions to detract from me learning or others learning.
- not plagiarise, but properly reference the work of others. I will protect and honour the intellectual property of others, ensuring that I do not engage in piracy and that software and content is properly licensed and used.

**Leading – establishing a culture and mindset that encourages self-leading and the leadership of others**

I will:

- take initiative and action to broaden and deepen my knowledge and use of ICT tools, software and resources to support my learning and development.
- protect my relationships by not accessing, sharing, sending or publishing material that is hurtful, offensive, inappropriate or false.
- not use ICT to photograph, video or record people in the School context, or publish or distribute those recordings, without the express permission of the supervising teacher.
- take responsibility for reporting inappropriate usage of ICT in the School community to Stage Level Coordinator.

By signing this agreement, I undertake to always act in a manner that is respectful to me and others, to act appropriately in a moral and ethical manner. I agree to follow the principles of digital citizenship outlined in this agreement and accept that failing to follow these will have consequences that may include removal of network access privileges or more severe consequences and legal penalties.

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<tr>
<th>Student name:</th>
<th>Date: ...../...../.....</th>
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<tr>
<td>Student signature:</td>
<td>Year: 7 8 9 10 11 12</td>
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As a parent I have read and understood the Digital Citizenship and Acceptable Usage Agreement and the School’s expectations of students. I have discussed this agreement with my son or daughter.

My son or daughter presented and discussed this document with me on their own initiative:

☐ Yes  ☐ No (there is no penalty if they did not – just a reminder to them that we are seeking them to take the initiative and responsibility)

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<th>Parent name:</th>
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**Learning Mentor to complete**

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<tr>
<th>Lock for locker (Senior School)</th>
<th>☐ Yes</th>
<th>☐ No</th>
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<td>Learning Mentor signature</td>
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